

**Republic of Botswana – Tender No. MYSC CS/SUPP/02/2024-2026**  
**Ministry of Youth, Gender, Sport and Culture**

**A TENDER FOR PROCUREMENT OF ICT EQUIPMENT FOR THE MINISTRY OF YOUTH, GENDER,  
SPORT AND CULTURE - FRAMEWORK CONTRACT FOR A PERIOD OF 24 MONTHS**

- SEALED TENDER OFFERS ARE INVITED for the procurement and configuration of various types of ICT equipment under a twenty-four (24) months framework contract.
- The Procuring Entity is: Ministry of Youth, Gender, Sport and Culture.
- Procurement Method is: Open Domestic Bidding.
- The tender is reserved for citizens or citizen contractors as stated under section 76 (2) of the Public Procurement Act.
- Tenderers who are domiciled in Botswana must, in order to be considered for award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories: Code: 203 – Electrical, Electronic, Mechanical and ICT Supplies, Sub-Code: 01 – Electrical and Electronic Equipment, Spares and Accessories (includes ICT, Photographic Equipment and Others).
- Preference margins will be applied to qualifying bidders in this tender:
  - Economic Diversification Drive (EDD) will apply for the evaluation of this tender as per Presidential Directive Cab 34 (B) 2014. In order to qualify, bidders shall submit relevant EDD certificate.
  - The Directive CAB 19 (B) 2013: Local Procurement Scheme (LPS) shall apply in this tender. In order to qualify, bidders shall complete the Local Procurement Registration Certificate and submit proof of youth, gender, disability, locality and employment.
- The physical address for collection of Tender Documents is: Sixth Floor, Office No. 603, Ministry of Youth, Gender, Sport and Culture, Plot No. 54372, CBD, Gaborone.
- Documents may be collected during working hours between 0800 hours and 1230 hours and from 1400 hours to 1530 hours effective 6th May, 2024.
- A non-refundable fee of P250.00 (Two Hundred and Fifty Pula only) payable in cash on collection of the Tender Documents. Youth companies shall acquire the document at 50% reduced price of P125.00 (One Hundred and Twenty-Five Pula only) as per the Presidential Directive CAB 14 (B) 2015. Youth should provide a proof of National Identity Card/s and Directors' Share Certificate upon purchasing of a Tender Document. Those who previously purchased the document will be issued for free upon presentation of receipt.
- Queries or clarifications relating to the issuance of these documents may be addressed, in writing, not later than seven (7) days before the tender closing date to: Tebogo Gabathuse, Telephone No. 3682668, Email: tgabathuse@gov.bw or Dikgang Motsamai, Telephone No. 3704523, Fax No. 3901149, Email: dmotsamai@gov.bw.
- The closing date and time for receipt of sealed tender offers is 1000 hours on 24th May, 2024.
- Late tender offers will not be accepted.
- The Bid Submission Method is: One-Envelope Procedure in which a tenderer's technical and financial offers are submitted together in one sealed envelope.
- One (1) original tender offer marked "Original" and three (3) duplicate copies of the original document marked "Copy" in one sealed envelope clearly marked: "Tender No. MYSC CS/SUPP/02/2024-2026 – A Tender for Procurement of ICT Equipment for the Ministry of Youth, Gender, Sport and Culture – Framework Contract for a Period of 24 Months" shall be addressed to: Permanent Secretary, Ministry of Youth, Gender Sport and Culture, Private Bag 00514, Gaborone, Botswana and to be delivered and deposited into the available Tender Box placed at Ground Floor, South Wing, MYSC Y2K Building, Plot No. 54372, Central Business District (CBD), Gaborone.
- The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority's Standardised Conditions of Tender for Services apply to this procurement, for which all the applicable Tender Data is contained in the Tender Documents.

Notwithstanding anything in the foregoing, the Government of Botswana is not bound to accept the lowest or any tender offer.

